

SCHOOL REPORT NIGHTS (OR DAYS)

What Worked:

- Organize a planning committee composed of parents, teachers, administrators, community and business people. This committee should meet at least several months prior to the School Report Night.
- Advertise by use of local radio, signs in stores and at the school, flyers sent to parents and community people, direct phones call to community members.
- Have a school report available.
- Use brief presentations and speeches (5-10 minutes).
- Have a question and answer period following speeches.
- Set up group information sessions (5-10 minutes) addressing topics such as budgets, test scores, and pupil expenditure.
- Create displays of students' work, and have students available to answer questions about their work.
- Have on-site childcare available.

What Did Not Work:

- Long speeches that did not allow for a question and answer period
- Displays that were put together just for a School Report Night and were not a compilation of students' work throughout the year
- Workshops that did not allow for questions
- Lack of available printed information
- School Report Nights that were not thoroughly planned and organized, lacked effectiveness and, consequently, did not use the time of those involved in the best possible manner .

Source: *Data, Vermont School Reports and Local School Reports: A Guide*, Vermont Department of Education, 1997